



Welcome to Starfish®

Starfish provides you with a central location to connect to the people and services that can help you finish what you start – all accessible from the side navigation menu of your Starfish **Home** page.

Log in to your Starfish Home page **by going to starfish.piedmont.edu**.

The navigation menu  includes access to a customizable profile and personalized channels that make it easy to schedule the dedicated time you need with your instructors, advisors, or counselors. Starfish can also help you manage the steps you need to take to stay on track and meet your goals.

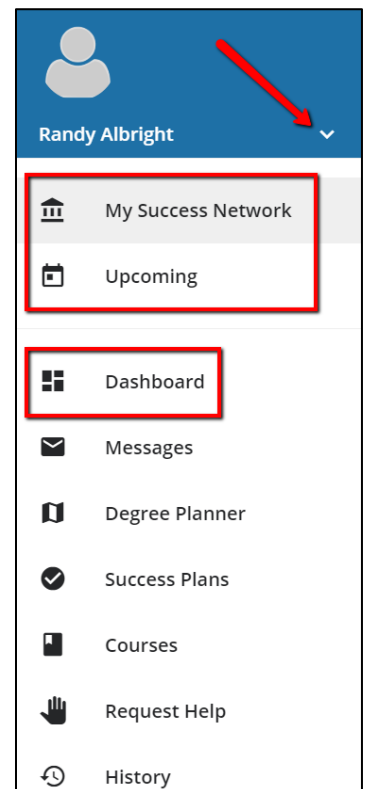
Here are three great ways to get started:

1. **Set up your profile**

Make it easier for your instructors and advisors to get to know you and stay in contact.

2. **Connect to people and services that can help you**

Use your personalized **My Success Network** and **Courses** channels for quick access to contact information, **appointment scheduling**, and **course help**.



Set up your Profile

Begin by setting up your student profile. Your profile lets instructors and advisors know who you are and how to contact you. It also gives you control over how you wish to receive emails.

1. Open the navigation menu and click your name, and then **Profile** to open your profile.

From here, you can customize your profile by setting appointment reminders, and adding a secondary email address for receiving Starfish emails (e.g. your mobile phone).

***PLEASE NOTE: Student photos will be automatically uploaded from your Student ID, you cannot upload your own photo.**



FERPA standards protect student data. [Last login: 12/19/28/04/2015]

Randi Albright
Contact Information

Login: jgrelich
Institution Email: ralbright@excellent.edu
Alternate Email: [field]
All notifications will be sent to your institution email address.

Email Preference ☒ Also send notifications to my alternate email address

Phone: 888-555-1212
mobile: [field]
Video Phone: [field]
Time zone: (GMT-05:00) Eastern Time [dropdown]
☒ Display all time zones

Weekly Updates
☒ Send me a weekly status update about My Success Network

Reminder Preferences
☐ Email me: 15 minutes before the start of an appointment
☒ Email me at: 12:00 the day of an appointment

* Required fields

To have Starfish emails sent to your mobile phone (in addition to sending to your primary institutional email address):

Alternate Email: 5132842342@txt.att.net
All notifications will be sent to your institution email address.

☒ Also send notifications to my alternate email address

[Cell Phone Users: Read more details.](#)

- Enter the **email address** of your mobile phone in the **Alternate Email** field. This address will be a combination of your phone number plus carrier information. Click the more information icon (📱) for a list of common carriers and email address formats:
- Check the **Also send notifications to my alternate email address** radio button.

Receive notifications on your mobile phone:
Enter the email address for your mobile phone as indicated below for each provider, e.g., 8885551212@txt.att.net

- AT&T: cellnumber@txt.att.net
- Verizon: cellnumber@vtext.com
- T-Mobile: cellnumber@tmomail.net
- Sprint PCS: cellnumber@messaging.sprintpcs.com
- Virgin Mobile: cellnumber@vmobl.com
- US Cellular: cellnumber@email.uscc.net
- Nextel: cellnumber@messaging.nextel.com
- Boost: cellnumber@myboostmobile.com
- Alltel: cellnumber@message.alltel.com

* Required fields

2. Once you have made your desired changes to your profile, click the **Submit** button to save your updates.

Connect to people and services that can help you

The **My Success Network** and **Courses** channels display the people and services that are available to help you succeed. Here you can find key contact information as well as links to student service web sites and online appointment scheduling.

My Success Network

Select **My Success Network** from the navigation menu to display your personalized network. This channel lists the people and resources that are available to assist you. For each person or service listed,

you will find contact information, supporting websites, and, if online scheduling is enabled, a link to [Schedule Appointment](#).

The Services that are most relevant to you are displayed first. Select Show Other Services at the bottom of the page to see additional services.

My Success Network

- Career Services**
Piedmont College Career Services helps students find and prepare for a meaningful career. Services are designed to serve students at every level. Some of the services you can take part in through Career Services are Choosing a Major/Career Discussions, Assessment Facilitation and Interpretation, Resume and Cover...
- Counseling Services**
Personal counseling is provided in a safe, confidential atmosphere, and is available to assist students with personal, developmental, or psychological concerns related to their academic progress and personal growth. Through individual counseling, group counseling, and referrals to campus and community...
- Disability Support**
Disability Support coordinates and provides a variety of academic and support services for students with disabilities. We'll work together to determine your needs with the goal of creating an accessible academic, social, and physical environment, or students with disabilities at Piedmont College.
- Office of Financial Aid**
The goal of the Piedmont College Financial Aid Office is to assist students in attaining the necessary funds to attend our institution. Students who have been admitted to Piedmont may apply for a variety of federal, state, and institutional grants and scholarships by completing the Free Application for Federal Student Aid...
- Office of Student Accounts**
For your convenience, Piedmont College offers secure online payment for tuition and certain fees. If you have questions or problems using this payment option, please contact the Piedmont College business office at (706) 776-0101. You can also access your student account online: <https://selfservice.piedmont.edu>
- Office of the Registrar**
The Registrar's Office is responsible for academic scheduling, student registration, enrollment verification, collection and distribution of grades, academic records maintenance, transfer credit evaluation, graduation audits, awarding of degrees, Commencement, student data and statistics, veterans benefits, FERPA...

t. Service Profile

Office of Financial Aid

Hours
8am - 5pm

Contact
[Send an email](#)
[Call 706-776-0114](#)
[Visit website](#)

Location
Daniel Hall, 1st floor

Team Members

 Pamela Cantrell Financial Aid Advisor	 Sarah Cochran Financial Aid Advisor
 Julie Lewis Financial Aid and Student Accounts	 Catherine Nix Assistant Director of Financial Aid
 Linda O'Sullivan Financial Aid and Student Accounts	 Michelle Reed Financial Aid and Student Accounts
 Tianashan Thomaswick Financial Aid Advisor	

Overview
The goal of the Piedmont College Financial Aid Office is to assist students in attaining the necessary funds to attend our institution. Students who have been admitted to Piedmont may apply for a variety of federal, state, and institutional grants and scholarships by completing the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov. More instructions and scholarship opportunities can be found throughout our website, but students with questions are encouraged to contact our office at finaid@piedmont.edu or 706-776-0114.

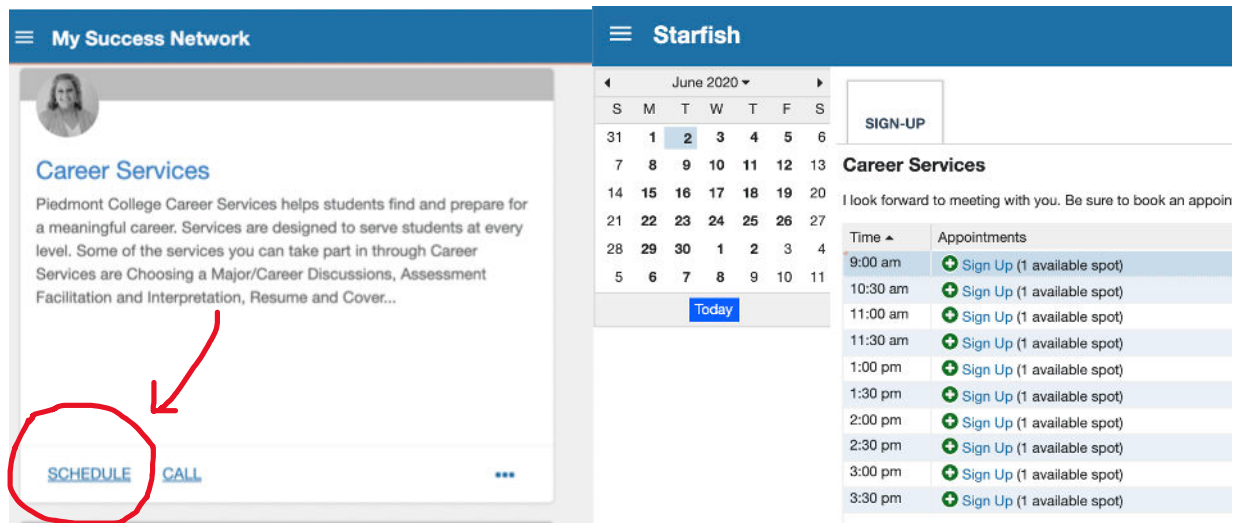
Need help before school starts?

Many students find they have questions regarding **Student Accounts** (tuition and billing) or **Financial Aid** (Pell, HOPE, Zell, Student Loans) that need to be addressed before school starts. Starfish makes that easy to do! Follow the directions below to schedule an appointment.

*Please note, not all faculty are on campus during the summer, therefore appointments with faculty may not be available until the semester starts.

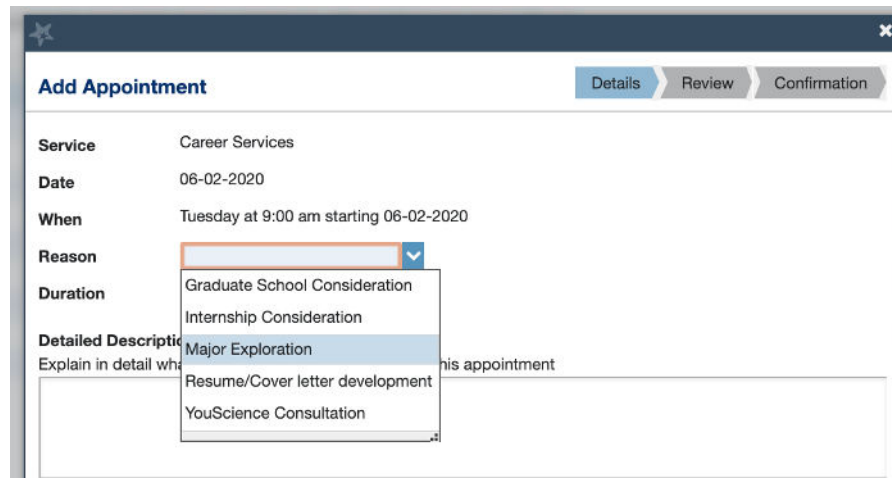
Make an Appointment

1. For Services (ex. Financial Aid, Student Accounts, Career Services) where appointments are available, select **Schedule** for the desired service.



The screenshot shows the 'My Success Network' interface for Starfish. On the left, the 'Career Services' page is displayed, featuring a profile picture and a description of the services. At the bottom of this page, there are two buttons: 'SCHEDULE' and 'CALL'. The 'SCHEDULE' button is circled in red, and a red arrow points to it from the text 'Select the type of appointment you want to schedule'. On the right, a calendar for June 2020 is shown, with the date '2' highlighted. Below the calendar, there is a 'SIGN-UP' button and a list of 'Career Services' appointments. The list shows times from 9:00 am to 3:30 pm, each with a green plus icon and the text 'Sign Up (1 available spot)'.

2. Select the type of appointment you want to schedule and choose a reason from the list.



The screenshot shows the 'Add Appointment' form in Starfish. The form has three tabs: 'Details', 'Review', and 'Confirmation'. The 'Details' tab is active. The form fields are: 'Service' (Career Services), 'Date' (06-02-2020), 'When' (Tuesday at 9:00 am starting 06-02-2020), 'Reason' (a dropdown menu), 'Duration' (a dropdown menu), and 'Detailed Description' (a text area). The 'Reason' dropdown menu is open, showing five options: 'Graduate School Consideration', 'Internship Consideration', 'Major Exploration' (which is highlighted), 'Resume/Cover letter development', and 'YouScience Consultation'. The 'Detailed Description' field contains the text 'Explain in detail why you want this appointment'.

3. Complete your sign up by adjusting any details, such as location, course where applicable, and add a description for why you want to meet.
4. Click **Confirm** to finish scheduling the appointment. You will get an email with the appointment details and the appointment will be listed on the **Upcoming** tab.

Need to Change an Appointment?

On the **Upcoming** tab, you can view scheduled appointments and make changes. Click on an appointment to make changes to it, such as changing the location or duration, when available. You can cancel the appointment by clicking the ellipsis  and selecting **Cancel appointment**.

Frequently Asked Questions

What if I don't see anyone listed in My Success Network?

Your specific advisors or faculty might not be assigned yet. Check back closer to the start of the semester.

What if I click the Starfish link and get a "You do not have access" message?

Email Cat Wiles, csimpson@piedmont.edu

What if I need more help?

For technical issues, Email Cat Wiles, csimpson@piedmont.edu or Dr. Erika McKinney emckinney@piedmont.edu