Piedmont College in Demorest GA, invites applications for a Counselor/Case Manager, to begin immediately. The individual in this position is expected to work full-time during a 10 and ½ month yearly contract with dates that coincide with the academic calendar to include summer orientation. This position has the expectation of renewal based on performance and will report to the Director of Career and Personal Counseling. While the majority of counseling services will serve the Demorest students, the Counselor/Case Manager may be asked to provide services on the Piedmont - Athens Campus as needed.

The Counseling Services unit is a part of the Student Affairs Division at Piedmont College and is overseen by the Dean of Student Engagement. The Counseling Services unit works closely with the Dean of Student Engagement, Residential Education, Disability Services and other student support units to provide integrated care for our students.

Responsibilities

The Case Manager (50%) is responsible for communication and flow of information related to referrals from campus partners, including the Behavioral Assessment Team (BAT), Dean of Student Engagement, Disability Services, and Residential Education. The Case Manager will:

- Provide case management services to college students.
- Respond to consultation requests from faculty, staff, students and parents.
- Maintain a database of local and regional referral resources and serve as a liaison to community mental health providers.
- Will facilitate off-campus referrals for students who need long-term and/or specialized care and assist students in understanding and accessing insurance benefits.
- Follow-up with services suggested and track referrals to ensure quality of care.

The Counselor (50%) is responsible for providing individual, group, and crisis intervention counseling services to students, and counseling employees to the point of referral. Consultation services to faculty and staff, and outreach activities are also performed to enhance the personal, social, educational and vocational development and adjustment of students and other members of the campus community. The Counselor will:

- Provide crisis intervention, assessment, therapy, and referral to students on scheduled or walk-in basis.
- Conduct counseling or therapeutic interviews to help individuals gain insight into causes of personal needs, and promote personal development. Assessment of students' needs may be done by interviews, psychological testing, or other counseling techniques.
- Provide training for the Residential Education staff regarding student mental health concerns and referrals.
- Provide outreach to campus organizations and classes to inform students about personal development and mental health concerns.
- Provide liaison and consultant work with faculty, staff, and administration concerning student and staff development and mental health needs.
- Plan and offer a variety of structured and unstructured groups for skill building, support, insight, and personal development of college students.
- Identify and implement programming relating to chemical use for the student community, including (but not limited to) implementing the underage drinking education program, providing an avenue for AOD assessments, identify community AOD treatment resources for students.
- Participate in the Administrator on Call duty coverage (night and weekend emergency coverage)
- Participate in student and parent orientations
- Supervise/train graduate student practicum/interns.
- Engage in professional development activities, such as holding professional offices, making presentations at conferences, publishing, and conducting in-services.
- Conduct outreach and training events for individuals or community groups.
- Serve on campus committees as requested
**Requirements**

- Master's degree in Counseling, or Social Work required from a regionally accredited institution.
- Licensed clinician in the state of Georgia.
- Demonstrated experience working in a team-oriented environment on a college campus considered an asset.
- Preference for experience with a young adult population and experience assessing and treating significant mental health concerns.
- Demonstrated ability to provide case management to clients will be considered an asset.

To review the job posting, go to the Piedmont College website: [www.piedmont.edu/faculty/hr/jobs](http://www.piedmont.edu/faculty/hr/jobs). In addition to your monetary compensation, you will receive those benefits established and approved by the Institution as outlined in the Policies and Procedures Manual, found at [www.piedmont.edu/faculty](http://www.piedmont.edu/faculty).

Applicants should submit a letter of application; resume; unofficial copies of transcripts; and names, phone numbers and email address of three references in one email to: hrapplicant@piedmont.edu.

Please, no phone calls. Review of applicants will begin upon receipt and continue until the position is filled.

Piedmont College is an Equal Opportunity/Affirmative Action Employer

**SPECIAL NOTES**

- This is a one year appointment; eligible for renewal, though renewal is not guaranteed. FLSA Exempt position, not eligible for the overtime provisions of the FLSA.
- Successful candidates will be required to pass a background check before being hired and will be required to provide an Official Transcript of most recent degree conferred before start date of employment.