Piedmont College
Institutional Review Board
Application Form

Approval for Research Procedures Involving Human Participants

Researcher and project information: (print or type.)
Applications may be sent (hard copy) to: Ron Leslie, Piedmont College, Demorest; or
electronically to IRBapplications@piedmont.edu.

Principal Investigator: ___Faculty ___Staff ___Student

Department: Telephone: Email:

Proposal Title: Co-Principal Investigator(s): Funding Agency:

Grant Title (if different from Proposal Title):
Starting date: Estimate ending date:

Review Category

1. Exempt from review per category (Research may begin after the IRB Chair signs below.)
2. Expedited review per category (Research may begin after IRB Chair signs below)
3. Other, requiring full review (Research may begin after Institutional Review Board signs below)
4. Research from a source external to Piedmont College (Requires VPAA & President’s approval in addition to IRB approval).

Items Submitted

For new applications, check to show you are submitting the following five items:
1. This application cover sheet
2. A one-page lay summary of your proposal, explaining what you will be doing with human participants
3. The methods section from your proposal that apply to human participants, and any interview or survey instruments you will use
4. The consent form you are using and a description of assent procedures for participants who are minors, if applicable.
5. A CITI Completion Report for all investigators.

Researcher Assurance

Check the following to indicate you will protect research participants in compliance with federal regulations and Piedmont College policies
1. I will obtain informed consent as required from all participants
2. I will report to the Institutional Review Board any harmful effects to the participants
3. I will secure approval using the same procedures before altering the research protocol or consent forms.
4. After IRB approval, I will secure permission as appropriate from the local school system or relevant administrative authority and follow their policies and procedures regarding research with human participants.

DEPARTMENT APPROVALS:

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<tr>
<th>Name</th>
<th>Signature</th>
<th>Contact Information w/email</th>
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<tr>
<td>Principal investigator</td>
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<td>Supervisor—Professor</td>
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<td>IRB Chair</td>
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All applications are to be submitted by the supervising professor and all IRB responses will be sent directly to the supervising professor for student distribution

Comments and Review Board signatures if necessary:

IRB 1142014

IRB REFERENCE NUMBER: ___________________