GETTING CONNECTED  (WebAdvisor, Email and PilgrimNet)

Logging in to WebAdvisor for the First Time and resetting your password

1.) Go to the Piedmont College WebAdvisor website : webadvisor.piedmont.edu
   - WebAdvisor is where you will register for classes in upcoming semesters
2.) Click the Log In link in the upper right-hand corner to access the WebAdvisor login screen.
3.) Type your username in the User ID field.
   - Your username is made up of the first initial of your first name followed by your complete last name, the month and day of your birth (ex: ssmith0419)
4.) Type your password in the Password field. Left-click the submit button.
   - Initial passwords have been set to the last four digits of your SSN with 'Piedmont' at the end. The 'P' in 'Piedmont' is capitalized.

Resetting Password

1.) Type your username in the User ID field.
2.) Type your initial password in the Old Password field.
3.) Enter a new password.
4.) Re-enter your new password in the Confirm Password field.
5.) Left-click the Submit button.
6.) Your new password will be the password for WebAdvisor, PilgrimNet and Office 365 Email.
   (make sure you remember it, you will need it daily)

Logging into Email: (https://login.microsoftonline.com/)

- Same username and password that was set up in WebAdvisor with @lions.piedmont.edu at end.
  - Ex: ssmith0419@lions.piedmont.edu
  - You will want to bookmark this spot as you need to check email daily
  - To set it up on mobile devices, add it as an Exchange Account

Log into PilgrimNet at:  http://www.piedmont.edu/pilgrimnet

- Same username and password as WebAdvisor.
- PilgrimNet is a hub to access to all of your Piedmont College accounts, class schedules, and account balances. Everything in one spot to make your lives easier!
- You should bookmark the address as you will want to log in regularly.

For more help and information with setup go to: it.piedmont.edu
IT Department: 706.894.4205