

STAFF VACANCY

Founded in 1897, Piedmont College is a private, comprehensive liberal arts college with an enrollment of approximately 2,200 students at campuses in Demorest and Athens, Georgia. Unless specified otherwise, position is for the main campus in Demorest, Georgia.

Bus Driver

Piedmont College invites applicants for the part-time position of Bus Driver

Summary Description: Roles and Responsibilities

It is the responsibility of the Bus Driver to provide responsible and safe driving of assigned bus, van, car, etc. for requested trips.

- Keep accurate and clear Driving Logs and Bus Driver Inspection Reports
- Keep a personal calendar with accurate dates /contact person/ destinations/departure & arrival times recorded
- Must be able to be flexible with times needed to drive, such as trips lasting for several days and weekend trips.
- Must maintain a clean and orderly bus
- Must report any malfunctions with the bus
- Must be on time to insure the arrival / departure of those requesting the trip
- Must follow, if possible, the route determined by the requestor

Knowledge, Skills and Abilities

Required:

- Class A CDL with passengers
- Good knowledge of basic working of a bus
- Clean physical report from the physician

To apply, applicants should submit a letter of interest, a current resume, an application for employment <http://www.piedmont.edu/files/docs/Employment-Applicationappended.pdf>, unofficial transcripts, and the names, phone numbers, and e-mail addresses of three references via e-mail to hrapplc@piedmont.edu.

Piedmont College has a strong institutional commitment to the achievement of diversity within its faculty, staff, and students.

Piedmont College does not discriminate on the basis of race, color, national origin, sex (including pregnancy and gender identity), sexual orientation, disability, age, genetic information, or religion.